

CURRICULUM VITAE



PERSONAL Information

Nama : Khaerudin
Nick Name : Heri
Tempat Tanggal Lahir : Jakarta, 27 Desember 1981
Alamat : Jl. Suci No 27, Rt.003 / Rw. 04 Kel. Susukan Kec. Ciracas
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EDUCATIONAL

Background Formal

2002 – 2005 : D3 Akademi Manajemen Informatika Bina sarana Informatika Jakarta Specializing Computer Engineering.

1997 – 2000 : SMK Negeri 52, Jakarta

Non-Formal

Courses / Pelatihan

Linux fundamental di Nurul fikri
Linux Shell Programing Nurul fikri
Linux system administrator di Nurul Fikri
Linux network and security administration di Nurul Fikri
Seminar Windows Server 2012 Hyper-V Live Migration PT Microsoft sebagai peserta.

WORK EXPERIENCES

- 2015 – Now : IT Administrator at PT Capitalinc Investment Tbk.
- Technical Support, Troubleshooting, Maintenance, Istallation, Antivirus,
 - Backup file, Recovery data,
 - Networking, File sharing, Printer sharing, Security network, Installation TCP/IP,
 - Administrator Samba server, NAS
 - Administrator cPanel for email user,
 - Administrator Acces internet via winbox Microtic.
 - Administrator website <http://www.capitalinc-investment.com>
 - Penyampaian sistem pelaporan OJK online dan BEI online
- 2009 – 2015 : IT Administrator at KAP Kanaka Puradiredja Suhartono
- Technical Support, Troubleshooting, Maintenance, Istallation, Antivirus,
 - Backup file, Recovery data,
 - Networking, File sharing, Printer sharing, Security network, Installation TCP/IP,
 - Administrator Samba server,
 - Administrator cPanel for email user,
 - Administrator Acces internet via winbox Microtic.
 - Administrator for website <http://www.kanaka.co.id>,
 - Administration application webbased timesheet application
 - Perbantukan tim Auditor melakukan IT Audit.

2005 – 2009 : Information Technology Staff at Lawfirm Hutabarat Halim & Rekan.
- Technical Support, Troubleshooting, Maintenance, Installation, Anti Virus.
- Training for computer operational on Docs Open Made in Hummingbird,
- Administrator DocsOpen Creat Client on Docs Open, Open Acces - Backup file, Recovery data.
- Networking, File sharing, Printer sharing, Security network, Installation TCP/IP,
- Administrator web
<http://tbis.hnrlawyers.com>, <http://enumber.hnrlawyers.com>, <http://crms.hnrlawyers.com>,
<http://webcal.hnrlawyers.com>. <http://lawsandreg.hnrlawyers.com>

2004 – 2005 : General Affair Staff at Lawfirm Hutabarat Halim & Rekan, Operator Fotocopy, Fax, Filing, Administration ATK, Billing system

2001 - 2002 : Leo Computindo,
As Operator Technical Support, Trouble Shooting, Typist, Administration

Project

2013–2014: IT Administrator – PT Primacipta solusindo (Part-time)

2014–2015: IT Administrator – PT Arbici Life Science Indonesia (Part-time/oncall)

2013–2016: IT Administrator – PT Strategi inovasi (Part-time)

2013–2016: IT Administrator – PT Liabilitas (Part-time)

2015–2016: Sebagai Sekretaris Anggota Working Group Standar Nasional Indonesia (SNI) Depkominfo (Keamanan TI)

- ISO IEC 27000 (Teknik Keamanan TI)

2013–2014: Sebagai Sekretaris Anggota Working Group Standar Nasional Indonesia (SNI) Depkominfo (Layanan TI)

- ISO 83500 (tata kelola TI)

- ISO 20000 part 1 s/d Part 5 (Manajemen Layanan TI)

Skill

Ñ Computer PC

Windows 95/98 With Network, Documents and Security Sharing. Windows 2000 with Network, Documents and Security Sharing Windows XP with Network, Documents and Security Sharing Windows Vista, Windows 7 With Network, Windows 8 Documents and Security Sharing.

Ñ Computer Server

Windows 2000 / 2003 Server with Network, Active Directory, sharing File, Documents and printer sharing, Security user Linux Server, DHCP Server, Internet Gateway, Mail Server, Proxy Server, Samba Server, NAS.

Ñ Networking

Local Area Network

Internet TCP/IP

Ñ Troubleshooting